



West Texas

RSVP

*connecting - volunteering - impacting*

## Volunteer Application

West Texas Retired and Senior Volunteer Program - RSVP

San Angelo: 618 S. Chadbourne St., 76903, 325-223-6388, Fax 655-6294

Abilene: 4601 Hartford St., 79605, 325-793-3520, Fax: 793-5445

www.westtexasrsvp.org dschwertner@wtrc.com

Sponsored by West Texas Rehabilitation Center

Legal: First Name: \_\_\_\_\_ Last Name \_\_\_\_\_

Preferred Name (if different) \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Birthdate: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Physical Limitations: \_\_\_\_\_

May RSVP contact you by e-mail? ☐ Yes ☐ No

Please check how you would like to receive the RSVP newsletter: ☐ mail ☐ email

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*As a volunteer of RSVP, you will be covered by accident and personal liability supplemental insurance, plus a small death benefit, while performing your volunteer duties. This coverage is automatic and at no cost to you as long as you are an active, enrolled member of RSVP. Please provide the following required information:*

Drivers License No.: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Do you or will you use your car as transportation to and/or from your volunteer assignment? ☐ Yes ☐ No

Do you or will you use your car during your volunteer assignment? ☐ Yes ☐ No

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**Beneficiary for RSVP Supplemental Insurance:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

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Volunteer Experience (Current, Past, Preferred): \_\_\_\_\_

From whom or where did you hear about RSVP? \_\_\_\_\_

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**RSVP is often asked to provide demographical information which is used for statistical purposes only. Please check:**

☐ Male ☐ Female ☐ Single ☐ Married ☐ Widowed

**Racial Group:** ☐ White ☐ Black or African American ☐ Asian ☐ American Indian ☐ Native Hawaiian or Pacific Islander

**Ethnicity:** ☐ Hispanic or Latino ☐ Non-Hispanic or Non-Latinio

**Retired Military:** ☐ Yes ☐ No **Veteran:** ☐ Yes ☐ No **Spouse of a Veteran:** ☐ Yes ☐ No

**Are any of your family members serving in the military:** ☐ Yes ☐ No **If yes how many?** \_\_\_\_\_

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**Please indicate if RSVP may have permission to use your name and likeness:**

( ) I hereby grant West Texas RSVP permission to use my likeness in photographs/videos in and all of its publications and/or on the web

( ) I do not give permission to West Texas RSVP to use my likeness in photographs or videos

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**West Texas RSVP is an equal opportunity agency. Enrollment is done without regard to race; color; national origin; gender; sexual orientation; religion; age; disability; political affiliation; marital or parental status; or military service.**

## Certifications

**Background Check:** I hereby acknowledge that some stations may require a background check and I give permission for these checks to be conducted.

**Auto Insurance:** I understand that if I use my personal automobile during my volunteer service, I will arrange to keep in effect automobile insurance equal or greater than the minimum requirements of the state of Texas. I will also keep in effect a valid Texas Driver's License.

**RSVP Handbook:** I acknowledge that I have received a copy of the West Texas RSVP program handbook and understand the contents therein including prohibited activities while serving as an RSVP volunteer.

**Volunteer Service:** I hereby state that I am 55 years of age or older. I understand that my service is voluntary and I agree to serve without compensation.

Volunteer Signature: \_\_\_\_\_

RSVP Director Signature: \_\_\_\_\_

**Orientation to the West Texas RSVP program is required and will be provided by an RSVP staff member before this application is processed.**

Please check activities/skills that are good match with your interests and abilities as an RSVP volunteer:

### General Maintenance

\_\_ general handyman  
\_\_ yard work

### Office/Clerical

\_\_ computer/data entry  
\_\_ filing/typing  
\_\_ prepare mailings  
\_\_ answer phone

### Community Projects

\_\_ thrift store  
\_\_ holiday events  
\_\_ fundraising  
\_\_ tax assistance  
\_\_ special events  
\_\_ military family events  
\_\_ recycling

### Education

\_\_ adult literacy  
\_\_ job readiness  
\_\_ story time  
\_\_ teacher/presenter  
\_\_ tutor/mentor

### Arts

\_\_ crafts  
\_\_ sewing/crochet  
\_\_ usher

### Public Safety

\_\_ police services  
\_\_ disaster services

### Museums/Libraries

\_\_ docent/guide  
\_\_ book store/sale  
\_\_ exhibit host

### Nutrition Projects

\_\_ sort food  
\_\_ prepare food  
\_\_ deliver food  
\_\_ distribute food  
\_\_ serve food

### Services for Seniors

\_\_ errands/deliveries  
\_\_ friendly visitation  
\_\_ medical transportation  
\_\_ nursing home advocate  
\_\_ telephone reassurance  
\_\_ benefits information  
\_\_ veteran services

### I am available to volunteer:

\_\_ Monday \_\_ am \_\_ pm  
\_\_ Tuesday \_\_ am \_\_ pm  
\_\_ Wednesday \_\_ am \_\_ pm  
\_\_ Thursday \_\_ am \_\_ pm  
\_\_ Friday \_\_ am \_\_ pm  
\_\_ Saturday \_\_ am \_\_ pm  
\_\_ Sunday \_\_ am \_\_ pm

### RSVP Special Projects

*Special projects are volunteer opportunities that occur sporadically and consist of a variety of activities. The most often occurring projects are clerical in nature and include preparing mailings and packets, answering the telephone, etc. There are also opportunities to help in some capacity with fundraising events, serving as a host/hostess for exhibits, helping with registration for a conference or event and more. Would you like to be informed of these projects knowing that you can accept or decline based on your schedule and interests?*

☐ Yes

☐ No

Please list any other skills, interests, or languages you speak:

\_\_\_\_\_

**Thank you for the information you have provided. The benefits of volunteering will be enormous for you and meet priority needs in your community. Volunteering is good for your mind and body!**

### FOR OFFICE USE ONLY:

- ( ) Verified RSVP volunteer is "age-eligible"  
( ) Volunteer has been provided with a position description  
( ) Volunteer has completed the orientation process

RSVP staff signature \_\_\_\_\_